

© COPPERLIGHT
LIVE EVENTS



*Wedding
Services & Pricing*

2016

Full Service Coordination

COMPLIMENTARY FIRST CONSULTATION
BUDGET MANAGEMENT AND ANALYSIS
VENUE RESEARCH AND LOCATION
24/7 ACCESS TO EXPERT COORDINATOR
CUSTOMIZED PROFESSIONAL VENDOR REFERRAL
REVIEW AND NEGOTIATIONS OF VENDOR CONTRACT
ATTENDANCE AT VENDOR MEETINGS
DAY-OF TIMELINE
CUSTOM FLOOR PLAN ARRANGEMENT
CEREMONY SEATING CHART
RECEPTION SEATING CHART
SIX WEEKS OUT MEETING
1-HOUR WALKTHROUGH OF VENUE
FULL DAY, ONSITE COORDINATION
FASHION AND DESIGN CONSULTING FOR BRIDAL PARTY
APPOINTMENT SCHEDULING
VENDOR RESEARCH
COMPLIMENTARY EMERGENCY DAY KIT
COMPLIMENTARY REGISTRY ASSISTANCE
WEDDING TIMELINE
HAVES V. NEEDS V. WANTS CONSIDERATION
THEME/COLOR AESTHETICS CONSULTATION

Our Fee: \$4,995 or 10% of full event budget

One Month of Planning

FOUR WEEKS OUT MEETING
CUSTOM DAY-OF TIMELINE
CONFIRM WITH VENDORS THE WEEK OF
1-HOUR WALKTHROUGH OF VENUE
REHEARSAL ATTENDANCE (UP TO 2 HOURS)
COMPLIMENTARY EMERGENCY DAY KIT
FULL DAY, ONSITE COORDINATION FOR YOUR WEDDING DAY
ENSURE ALL VENDORS ARE COMPENSATED

Our Fee: \$1,995 or 7% of full budget

Day-Of Planning

TWO WEEKS OUT MEETING
1-HOUR WALKTHROUGH OF VENUE
CONFIRM VENDORS ARE ONSITE
ASSIST IN SET UP
SEE TO BRIDE, GROOM, AND BRIDAL PARTY THROUGHOUT THE DAY
COMPLIMENTARY EMERGENCY DAY KIT
FULL DAY, ONSITE COORDINATION FOR YOUR WEDDING DAY
ENSURE ALL VENDORS ARE COMPENSATED

Our Fee: \$1,595 or 5% of full budget

We are happy to customize a package to fit all your needs and wants!

We are here to make your dream day come true!

À la Carte: Customizable Coordination

INITIAL CONSULTATION	\$50
BUDGET PLANNING AND ANALYSIS	\$35
EVENT PLANNING TIMELINE	\$35
HAVES V. NEEDS V. WANTS CONSULTATION	\$20
THEME/COLOR AESTHETICS	\$20
RSVP TRACKING	\$50
SAVE THE DATE OR INVITATION CREATION	\$85
SAVE THE DATE OR INVITATION MAILINGS	\$50
CUSTOM WEDDING WEBSITE CREATION	\$100
REGISTRY ASSISTANCE	\$50
BRIDAL WEAR/APPAREL ASSISTANCE	\$50
REHEARSAL ATTENDANCE	\$200
CUSTOM BOUQUET	\$200
TRAVEL AND LODGING COORDINATION AND RESERVATIONS	\$300
HONEYMOON ARRANGEMENTS	\$395

DESTINATION WEDDINGS (FULL SERVICE PLANNING FROM A DISTANCE)	\$3,995
FOOD AND WINE TASTING CONSULTATION WITH CATERER	\$50
ENTERTAINMENT BOOKINGS	\$100
VENDOR RESEARCH	\$200
VENDOR CONTRACT REVIEW AND NEGOTIATION (PER VENDOR)	\$175
APPOINTMENT SCHEDULING	\$125
BRIDAL SHOWER COORDINATION	\$300
BACHELOR/BACHELORETTE PARTY COORDINATION	\$300
CAKE TASTING CONSULTATION	\$50
OFFICIANT	\$500
CUSTOM CENTERPIECES (MINUS COST TO MAKE)	\$50-500
PERSONALLY CURATED PLAYLIST	\$50/hour of music
PERSONALIZED CEREMONY SCRIPT	\$50
	Vocalist: \$300
	Pianist: \$350
IN HOUSE PRELUDE/CEREMONY, COCKTAIL HOUR MUSICIANS (PER MUSICIAN, PER HOUR)	Guitar/Ukulele: \$350
CUSTOMIZED GUEST BOOK	\$30-\$300
SIGNATURE PREMIUM COCKTAIL CREATION	\$50
CUSTOM SEATING ARRANGEMENT FOR CEREMONY AND RECEPTION	\$100/50 guests
CUSTOM CAKE TOPPERS	\$100-\$2,000
CUSTOM ARTWORK FOR COUPLE OR EVENT	Please Inquire
COFFEE AND PASTRY CART FOR MORNING OF	Please Inquire

Copperlight Live Events accepts all major credit/debit cards, cash, and certified checks.*

*CREDIT/DEBIT CARDS PAYMENT REQUIRES A 45% SERVICE CHARGE. RATES SUBJECT TO CHANGE.